

RISK REFERENCE	RISK IDENTIFIED ON	RISK DESCRIPTION (Statement)	COMMENT ON RISK (What could happen)	LIST EXISTING CONTROLS	CONTROL EFFECTIVENESS (refer table)	LIKELIHOOD SCORE (refer table)	CONSEQUENCE SCORE (refer table)	RISK SCORE (refer table)	RISK OWNER	IS RISK TREATMENT REQUIRED FOR THIS RISK (YES/NO) IF YES, GO TO TREATMENT SCHEDULE
1	4/04/2019	Public access to areas throughout Cockatoo Island	1. Risk of slips/trips from uneven surfaces throughout the precinct resulting in various injuries upto and including sprains and strains	1. SHFT rangers / Security to undertake a safety venue check leading up to toursto ensure any known risks can be adequately controlled. 2. Ensure uneven floor surfaces are clearly marked and/or covered inside buildings used for public spaces. 3. Isolate and separate patrons from risk known areas 4. SHFT to recommend and advise patrons to wear comfortable walking attire (enclosed shoes, no thongs / sandals etc) at all times whilst on the tour. Patrons wearing no shoes will not be allowed on the tour clearly outlined in booking information and tour conditions. 5. Guides will advise patrons of uneven surfaces before starting 6. SHFT rangers/security to notify tour guides of any unsafe areas throughout the island prior to tour starting.	(1) Good	3	2	Medium	SHFT	No
3	4/04/2019	Large number of tour guests exceeding tour limit	Loss of patrons throughout tour	1. Number of guests per tour to be capped at 28. 2. Patrons are instructed to walk with/behind tour guide at all times. 3. Tour guide to maintain contact at all times with all members of the tour and to carry radio mic to keep in contact with security. 4. SHFT rangers/security to notify tour guides of any unsafe areas throughout the island prior to tour starting 5. Tour guides to brief Island security, events team and rangers about tour commencing and accessible areas. 6. Booking system does not allow more than 28 children per group.	(1) Good	2	2	Low	SHFT	No
4	4/04/2019	Lack of or Inadequate First Aid Provisions	Escalation of first aid incidents during tour period	1. SHFT rangers and Security first aid trained 2. Automated External Defibrillator readily available on site 3. Tour guide equipped with radio mic to contact security	(1) Good	3	2	Medium	SHFT Rangers	No
5	4/04/2019	Inclement weather – Heavy Wind/ Hail Storm/ Lightning Strike	Risk of injury to staff and public. Damage to equipment and infrastructure.	1. Monitor BOM web services to predict weather conditions. 2. Alert all staff and patrons in the event of an imminent bad weather. 3. SHFT Emergency Response Plan activated 4. All attendees have to advised to bring wet weather gear in pre-arrival email and on website. 3. Cancellation of tour in the case of extreme weather conditions prior to tour starting / day before if notified by SHFT rangers.	(1) Good	3	1	Low	SHFT Rangers	No
8	4/04/2019	Problems associated with accessing Cockatoo Island via Sydney Ferries	Injury or harm during transport to and from Cockatoo Island via Ferry service. Disruptions to ferry services resulting in cancellations/delays.	1. SHFT rangers/security to patrol docking and passenger arrivals and departures. 2. Tours are finished well within the ferry departure times.	(1) Good	1	1	Low	SHFT	No
9	4/04/2019	Problems with seagulls diving at patrons during nesting season causing panic and possible injury	Seagulls causing multiple injuries to patrons and panic throughout the group	1. Tours diverted from nesting areas at this time 2. Tour participants warned of danger before tour begins 3. No food to be offered to seagulls on site. 4. Group advised to walk together to minise disturbance to gulls.	(1) Good	3	1	Low	SHFT	No

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10	4/04/2019	Poor Traffic Management	Patrons and tour guides struck by moving vehicle	1. Patrons to be briefed that the site is operational with moving vehicles, and they are advised to keep to the left when walking on the tour.	(1) Good	1	1	Low	Security	No
11	4/04/2019	In case of an Emergency Situation	1. Risk of affecting life / safety of occupants on premises and adjacent premises	1. SHFT Rangers / Security trained in emergency response procedures 2. Evacuate the area to the nearest emergency assembly area. 3. Guides have radio mics, so in constant contact with security if needed.	(1) Good	2	2	Low	Security	No
12	4/04/2019	Fast tour pace	1. Loss of patrons throughout tour	1. Marketed as a family 45 minute tour that does not yet offer accessibility. 2. Number of guests per tour to be capped at 28 to ensure numbers are manageable. 4. Patrons are instructed to walk with/behind tour guide at all times 3. Tour guide to maintain contact at all times with all members of the tour and to carry radio mic to keep in contact with security. 4. Rangers/security to notify tour guides of any unsafe areas throughout the island 5. Tour guides to brief security, events team and rangers about tour commencing and accessible areas 6. All guests will be advised at the start of the tour that if they become lost, they should return to the security office, and security will contact the guide to locate where the tour is.	(1) Good	2	1	Low	SHFT	No
13	4/04/2019	Disturbance	1. Patron disturbance throughout the tour	1. Tour guide to carry radio mic to keep in contact with security if disturbance from a patron occurs.	(1) Good	2	2	Low	SHFT	No