

# Booking form

## School / Scout / Guide / Youth Group Booking Request

Please note that this request does not constitute a confirmed booking until you are contacted by Cockatoo Island Camping.

Please answer ALL sections fully. See the following page for details on how to submit your form.

### Camping Pricing (Monday – Thursday)

- Camping sites cost \$35 (BYO tent site)
- Camping packages cost \$70 (includes two chairs and two sleeping mats)
- Additional mat hire is \$5 per mat
- Deluxe camping cost \$104 (includes two single raised camp beds with all linen, quilts and towels and two chairs)

### Free tents for teachers

- Tents are free for teachers and supervisors to the ratio of 1:10 tents based on twin share for camping sites and packages only.

GROUP DETAILS			
Name of school / group		Co-ed <input type="checkbox"/> Girls <input type="checkbox"/> Boys <input type="checkbox"/>	
Postal address			
Email address			
Telephone		Fax	
Year / age		No. of children	
Will any students with special needs be attending? (Note: the supervision ratio for special needs students is 1:1)			
No <input type="checkbox"/> Yes <input type="checkbox"/> (If yes, please provide details)			
Camp contact (Name and mobile number)			
How many supervisors will be attending? (Note: It is essential that groups provide the correct number of supervisors as specified by the Department of Education & Training or relevant governing body if a non-school group.)			
Who is your group's nominated first-aider whilst visiting Cockatoo Island?			
Name		Mobile	
Are you barging a vehicle onto the Island?			

CAMPING DETAILS			
Arrival date & day			
Departure date & day			
No. of students		No. of adults	
		Cost	Qty required
			Total cost (\$)
No. camping sites Note: Tent sites include a space for your own tent. Max 4 people per site.		\$35	
Teachers Sites		\$35	
		Free of charge Note: For every 10 paid sites you receive one free camping site	
No. of camping packages for children/students — Twin share Note: Camping packages for groups include the tent site, tent and 2 sleeping mats. (We recommend that you do not exceed 3 persons per tent). This can be changed depending on age of children etc, this can be discussed at the time of booking. Additional sleeping mats for triple share can be added. See additional equipment hire below.		\$70	
Teachers Camping Packages		\$70	
		Free of Charge Note: For every 10 paid camping packages you receive one free camping package	
Deluxe Camping Packages Two single raised camp beds with all linen, quilts and towels.		\$104	

## Booking form continued

THINGS TO DO ON COCKATOO ISLAND			
During your stay, is your group interested in:			
Campground Cinema experience	\$5pp	No <input type="checkbox"/>	Yes <input type="checkbox"/>
A self-guided audio tour	\$5pp	No <input type="checkbox"/>	Yes <input type="checkbox"/>
Any other activities		No <input type="checkbox"/>	Yes <input type="checkbox"/> (If yes, please specify below)

Additional equipment for hire			
Sleeping mats	\$5		
Pillows	\$5		
Towels	\$5		
Stretcher Beds	\$10		
<small>Once this has all been confirmed we will email you a confirmation along with an invoice for payment. Full payment is required 2 weeks prior to arrival, if there are any changes to be made we need to be notified prior to this so that we can adjust your invoice for your accounts department.</small>			<b>Total cost (\$)</b>

ORGANISER'S DETAILS	
Name	
Email address	
Telephone	Fax
Mobile	
What are the best ways and times to contact you?	
<small>Will you be camping with the group? If not, or unsure, please provide the mobile phone number of a supervisor who will be attending.</small>	
No <input type="checkbox"/> Yes <input type="checkbox"/>	Mobile
Have you or your group previously visited Cockatoo Island?	How did you hear about Cockatoo Island Camping?

## Submitting your booking request form

Complete this booking request, save the PDF to your computer and email to: [stay@cockatooisland.gov.au](mailto:stay@cockatooisland.gov.au)

On receipt of your completed form, the Cockatoo Island Accommodation Team will check the availability of the requested dates.

You will then be sent a confirmation letter, information kit and invoice with all the details needed for your visit. If your preferred dates are not available, the Cockatoo Island Accommodation Team will contact you to discuss possible alternatives.

**Accounts: Please also note that your invoice needs to be paid 14 days prior to your group's arrival date.**

### Further information

For any camping-related queries, please contact Harbour Trust Accommodation on (02) 8969 2111 or email [stay@cockatooisland.gov.au](mailto:stay@cockatooisland.gov.au)

For any information regarding school excursions, tours or activities to do during your visit to Cockatoo Island, please email [education@harbourtrust.gov.au](mailto:education@harbourtrust.gov.au)

\*Please be advised that the campground is open to the general public and teacher supervision is required at all times.