



Harbour Trust Venues Convict Workshops



The Convict Workshops (Buildings 138 & 143)

This venue is ideal for	Gala dinners, cocktails, exhibitions, music performances, launches
Description	The Convict Workshops were built in 1840 when the island was a convict gaol. The three rooms have convict slab sandstone walls, raw concrete floors, large arched windows and high ceilings. Impressive pieces of industrial machinery dating from WWI and WWII are embedded in the floor of two of the buildings. Originally built to stand alone, the buildings are now part of a series of structures that form the island's Industrial Precinct. The venue is just 300m from the island's main arrival point.
Size	Building 138 - 743m ² Building 143 - 367m ² Total Area - 1110m ²
Hours of use	7am - 11pm Sunday to Thursday 7am - 12am Friday to Saturday (see also Music/Amplification)
Public Transport	Sydney Ferries operates services to Cockatoo Island from Circular Quay between 6am and 10pm daily (limited Sunday services) on the Balmain/Woolwich and Parramatta River services. Timetables at www.sydneyferries.com.au .
Private Transport	<ul style="list-style-type: none"> Charter vessels less than 100 tonnes displacement (gross weight) may use Cockatoo Island's two public wharves by advance arrangement with the Trust. Charter vessels must not restrict public ferry services. Short-term berths for private vessels up to 6m long and a maximum of 10m in height are also available for hire at the Camber Marina on Cockatoo Island.

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Event Set-up	<ul style="list-style-type: none"> • Equipment or furniture is not supplied with this venue. Organisers need to provide all equipment required. • Temporary, demountable structures and set-up may be installed subject to the Trust's prior approval. All installations must be structurally sound and erected in accordance with relevant safety standards. • Set-up must not impact on existing fabric and may not be attached to structures or involve pegging, drilling or fixing to the structure. • A route of access around the venue for vehicles must be maintained at all times. • Event organisers may need to consider installing temporary fencing for crowd control, security, public and vehicle access.
Vehicle Access	<ul style="list-style-type: none"> • Vehicle access is available during event set-up. • The island is a shared vehicle/pedestrian area. A speed limit of 5km/hr applies at all times.
Barging	<ul style="list-style-type: none"> • Vehicles and equipment can be transported to Cockatoo Island using a commercial barge provider. • Vehicles can be driven on to the island from the barge via the island's vehicle slipway. There is level road access from the slipway to the venue.
Toilets	Subject to availability, public toilets are available in the neighbouring Turbine Shed (six female/six male). Depending on event capacity, organisers may also need to hire portable toilets.
Water	Available
Power	Single Phase: 4 x 10 amp GPOs Three Phase: 3 x 32 amp outlet
Catering	Event organisers may use accredited Restaurant and Catering NSW Gold Licensed Caterers. There is also an accredited caterer based on the island. Kitchen facilities are not available on the island.
Service of Alcohol	Event organisers may apply for consent to serve alcohol at this venue. Consent is subject to reference checks and compliance with NSW legislation regarding responsible service of alcohol.
Music/Amplification	Water is a highly effective conduit for sound and restrictions apply to prevent disturbance to others. Non-amplified live music, amplified speech and amplified music at background levels is generally permitted between: <ul style="list-style-type: none"> • 10am and 10pm, Sunday to Thursdays • 10am and 11pm, Friday and Saturdays. If amplification is required outside these hours, the Trust may request that the hirer engage an accredited noise consultant to ensure emanating sound remains within advised limits.
Signage	<ul style="list-style-type: none"> • Temporary signage is permitted at the entrance and within the venue subject to the Trust's approval. • Advertising signage visible from outside the venue is not generally permitted.
Lighting	<ul style="list-style-type: none"> • Additional lighting to and from the venue will need to be considered by the Organiser for night time events. • Lighting should be controlled, minimised and directional so that it does not affect the safety or amenity of road users, the general public, neighbouring suburbs or occupants of any premises.

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Access	Cockatoo Island has wheelchair access and disabled toilet facilities. Most areas of the island are wheelchair accessible, though keep in mind that the island is an industrial heritage site so expect some uneven surfaces.
Safety	Organisers are required to demonstrate the management of appropriate fire safety and any other hazards associated with the event through a documented risk management process.
Security	Depending on the nature and capacity of the event, organisers may be required to hire security to a minimum ratio of one guard per 100 patrons.
Smoking	Smoking is permitted in designated outside areas only. Ashtrays must be provided and cleaned during the event.
Cleaning	The venue must be cleaned immediately after use, including any public bathrooms used during the event
Waste	<ul style="list-style-type: none"> • Everything brought to the venue must be removed from the island at the end of the hire. • There are no public bins on Cockatoo Island and waste collection and removal must be arranged by the hirer. • Waste must be minimised and recyclable materials separated for disposal off the island. • Liquid waste may not be disposed down drains, and for outdoor venues the hirer must ensure waste is not blown into or deposited in the harbour.
Final Inspection	<ul style="list-style-type: none"> • The Trust will conduct a final inspection to ensure the venue is returned in a satisfactory condition. Penalty rates apply for damages, additional cleaning or waste collection.
Special Issues	Cockatoo Island is a Commonwealth heritage-listed site; all structures and fabric have heritage value. Organisers must ensure suppliers and contractors are inducted appropriately and advised of restrictions. Access to members of the public must be maintained around the event area at all times. The hirer may need to screen or patrol the venue to ensure safety and amenity.

