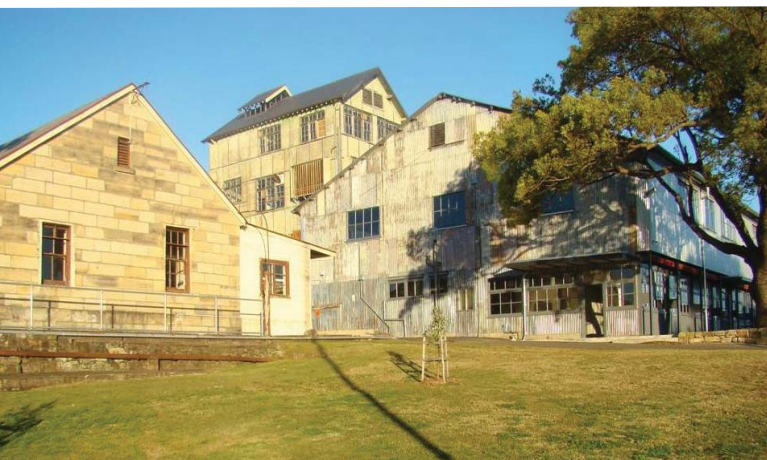




# Harbour Trust Venues

## Shop Floor, Mould Loft



### The Shop Floor, Mould Loft (Building 6)

This venue is ideal for	Training events, conferences, exhibitions, lunches and trade fairs.
Description	The Shop Floor is an expansive open-plan space with water views. It is located within the recently refurbished Mould Loft in peaceful surrounds of the Upper Island. With a warehouse feel, the Shop Floor features rough-hewn floorboards, exposed trusses and large studio windows. A quirky row of old dockers' sinks hint at the building's rich maritime heritage. A wide verandah opening to an adjacent lawn with river views provides event organisers with break-out, catering and team building alternatives. The Mould Loft is a 400m walk (including a set of steps or a steep incline) from the Parramatta Wharf, the main visitor arrival point on Cockatoo Island.
Size	Shop Floor 675m <sup>2</sup> Verandah 30m <sup>2</sup>
Hours of use	Daylight hours only
Public Transport	Sydney Ferries operates services to Cockatoo Island from Circular Quay between 6am and 10pm daily (limited Sunday services) on the Balmain/Woolwich and Parramatta River services. Timetables at <a href="http://www.sydneyferries.com.au">www.sydneyferries.com.au</a> .
Private Transport	<ul style="list-style-type: none"> <li>Charter vessels less than 100 tonnes displacement (gross weight) may use Cockatoo Island's two public wharves by arrangement in advance with the Trust. Charter vessels must not restrict public ferry services.</li> <li>Short-term berths for private vessels up to 6m long and a maximum of 10m in height are also available for hire at the Camber Marina on Cockatoo Island.</li> </ul>

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Event Set-up	<ul style="list-style-type: none"> <li>• Equipment or furniture is not supplied with this venue. Organisers need to provide all equipment required.</li> <li>• Temporary, demountable structures and set-up may be installed in the Mould Loft subject to the Trust's prior approval. All installations must be structurally sound and erected in accordance with relevant safety standards.</li> <li>• Set-up must not impact on existing fabric and may not be attached to structures or involve drilling or fixing.</li> </ul>
Vehicle Access	<ul style="list-style-type: none"> <li>• Vehicles access to the Mould Loft is available during event set-up.</li> <li>• The island is a shared vehicle/pedestrian area. A speed limit of 5km/hr applies at all times.</li> </ul>
Barging	<ul style="list-style-type: none"> <li>• Vehicles and equipment can be transported to Cockatoo Island using a commercial barge provider.</li> <li>• Vehicles can be driven on to the island from the barge via the island's vehicle slipway. There is road access via a steep incline from the slipway to The Mould Loft.</li> </ul>
Toilets	Public toilets (including disabled access) are available adjacent to the Shop Floor in the Mould Loft.
Water	Available
Power	Multiple single phase GPOs (10 amp)
Catering	Event organisers may use accredited Restaurant and Catering NSW Gold Licensed Caterers. There is also an accredited caterer based on the island. Kitchen facilities are not available on the Island.
Service of Alcohol	Event organisers may apply for consent to serve alcohol at this venue. Consent is subject to reference checks and compliance with NSW legislation regarding responsible service of alcohol.
Music/Amplification	<ul style="list-style-type: none"> <li>• The Mould Loft is located in the peaceful surrounds of the Upper Island. Sound restrictions apply to prevent disturbance to others.</li> <li>• Non-amplified live music, amplified speech and ambient amplified music (background levels) is permitted inside.</li> <li>• Non-amplified (acoustic) live music is permitted outside.</li> </ul>
Signage	<ul style="list-style-type: none"> <li>• Temporary signage is permitted at the entrance to and within the venue subject to the Trust's approval.</li> <li>• Advertising signage visible from outside the venue is not generally permitted.</li> </ul>
Lighting	N/A - daylight venue only.
Access	<ul style="list-style-type: none"> <li>• Cockatoo Island has wheelchair access and disabled toilet facilities. Most areas of the island are wheelchair accessible, though keep in mind that the island is an industrial heritage site so some of the surfaces are uneven.</li> <li>• The Mould Loft is located on the Upper Island, reached by a steep incline. Vehicular disabled access to the venue is available by arrangement in advance.</li> </ul>
Safety	Organisers are required to demonstrate the management of appropriate fire safety and any other hazards associated with the event through a documented risk management process.

<b>The Shop Floor, Mould Loft (Building 6)</b>	
Security	Depending on the nature of the event, organisers may be required to hire security to a minimum ratio of one guard per 100 patrons.
Smoking	Smoking is permitted in designated outside areas only. Ashtrays must be provided and cleaned during the event.
Cleaning	The venue must be cleaned immediately after use, including any public bathrooms used during the event.
Waste	<ul style="list-style-type: none"> <li>• Everything brought to the venue must be removed from the island at the end of the hire.</li> <li>• There are no public bins on Cockatoo Island and waste collection and removal must be arranged by the hirer.</li> <li>• Waste must be minimised and recyclable materials separated for disposal off the island.</li> <li>• Liquid waste may not be disposed down drains, and for outdoor venues the hirer must ensure waste is not blown into or deposited in the harbour.</li> </ul>
Final Inspection	<ul style="list-style-type: none"> <li>• The Trust will conduct a final inspection to ensure the venue is returned in a satisfactory condition. Penalty rates apply for damages, additional cleaning or waste collection.</li> </ul>
Special Issues	Cockatoo Island is a Commonwealth heritage-listed site, all structures and fabric have heritage value. Organisers must ensure suppliers and contractors are properly inducted appropriately and advised of restrictions. Access to members of the public must be maintained around the venue at all times.

