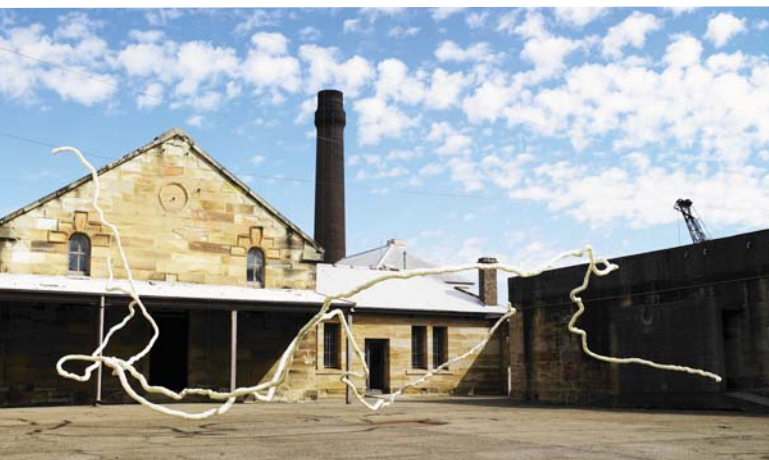


Harbour Trust Venues

The Convict Precinct



The Convict Precinct (Buildings 1, 3, 4, 5 & courtyards)	
This venue is ideal for	Training, conferences, exhibitions, small lunches and wedding ceremonies.
Description	Forming part of the 1840s convict gaol complex (nominated for the World Heritage List) on the peaceful Upper Island, this venue comprises a sandstone mess hall, large enclosed courtyard and separate lawn. The lawn leads to the remains of the attractive sandstone Military Guardhouse with distant views down Parramatta River. The Convict Precinct is a 370m walk from Parramatta Wharf, the main visitor arrival point on Cockatoo Island.
Size	Mess Hall - 140 m ² Asphalt Courtyard - 920 m ² Grassed Courtyard - 740 m ²
Hours of Use	Daylight hours only
Public Transport	Sydney Ferries operates services to Cockatoo Island from Circular Quay between 6am and 10pm daily (limited Sunday services) on the Balmain/Woolwich and Parramatta River services. Timetables at www.sydneyferries.com.au .
Private Transport	<ul style="list-style-type: none"> • Charter vessels less than 100 tonnes displacement (gross weight) may use Cockatoo Island's two public wharves by arrangement in advance with the Trust. Charter vessels must not restrict public ferry services. • Short-term berths for private vessels up to 6m long and a maximum of 10m in height are also available for hire at the Camber Marina on Cockatoo Island.

The Convict Precinct (Buildings 1, 3, 4, 5 & courtyards)

Event Set-up	<ul style="list-style-type: none"> • Equipment or furniture is not supplied with this venue. Organisers need to provide all equipment required. • Temporary, demountable structures and set-up may be installed subject to the Trust's prior approval. All installations must be structurally sound, erected in accordance with relevant safety standards and secured to prevent dislodgement in adverse weather. • Set-up must not impact on existing fabric and may not be attached to structures or involve pegging, drilling or fixing to the ground. Marquees must be weighted. • A route of access around the venue for vehicles must be maintained at all times. • Event Organisers should consider installing temporary fencing to control security, public and vehicle access.
Vehicle Access	<ul style="list-style-type: none"> • Vehicles access is available during event set-up. • The island is a shared vehicle/pedestrian area. A speed limit of 5km/hr applies at all times.
Barging	<ul style="list-style-type: none"> • Vehicles and equipment can be transported to Cockatoo Island using a commercial barge provider. • Vehicles can be driven on to the island from the barge via the island's vehicle slipway. There is road access via a steep incline from the slipway to the venue.
Toilets	Public toilets are available 30 m from venue.
Water	Available
Power	Single Phase : 4 x 10 Amp outlet Three Phase : 1 x 32 Amp outlet
Catering	Event organisers may use accredited Restaurant and Catering NSW Gold Licensed Caterers. There is also an accredited caterer based on the island. Kitchen facilities are not available on the island.
Service of Alcohol	Event organisers may apply for consent to serve alcohol at this venue. Consent is subject to reference checks and compliance with NSW legislation regarding responsible service of alcohol.
Music/Amplification	<ul style="list-style-type: none"> • The precinct is located in the peaceful surrounds of the Upper Island. Sound restrictions apply to prevent disturbance to others. Non-amplified live music, amplified speech and ambient amplified music (background levels) are permitted inside. • Non-amplified (acoustic) live music only is permitted outside.
Signage	<ul style="list-style-type: none"> • Temporary signage is permitted at the entrance to and within the venue subject to the Trust's approval. • Advertising signage visible from outside the venue is not generally permitted.
Lighting	Minimal indoor lighting available.

The Convict Precinct (Buildings 1, 3, 4, 5 & courtyards)

Access	<ul style="list-style-type: none"> Cockatoo Island has wheelchair access and disabled toilet facilities. Most areas of the island are wheelchair accessible, though keep in mind that the island is an industrial heritage site so some of the surfaces are uneven. The Convict Precinct is located on the Upper Island, reached by a steep incline. Vehicular disabled access to the venue is available by arrangement in advance.
Safety	Organisers are required to demonstrate the management of appropriate fire safety and any other hazards associated with the event through a documented risk management process.
Security	Depending on the nature of the event, organisers may be required to hire security to a minimum ratio of one guard per 100 patrons.
Smoking	Smoking is permitted in designated outside areas only. Ashtrays must be provided and cleaned during the event.
Cleaning	The venue must be cleaned immediately after use, including any public bathrooms used during the event.
Waste	<ul style="list-style-type: none"> Everything brought to the venue must be removed from the island at the end of the hire. There are no public bins on Cockatoo Island and waste collection and removal must be arranged by the hirer. Waste must be minimised and recyclable materials separated for disposal off the island. Liquid waste may not be disposed down drains and, for outdoor venues, the hirer must ensure waste is not blown into or deposited in the harbour.
Final Inspection	The Trust will conduct a final inspection to ensure the venue is returned in a satisfactory condition. Penalty rates apply for damages, additional cleaning or waste collection.
Special Issues	<ul style="list-style-type: none"> Cockatoo Island is a Commonwealth heritage-listed site; all structures and fabric have heritage value. Red wine and coca-cola can not be consumed in the rooms with sandstone floors, as any spillage will cause irreparable damage. Organisers must ensure suppliers and contractors are properly inducted appropriately and advised of restrictions. Access to members of the public must be maintained around the venue at all times.

